



Prettygate Infant and Junior Schools
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Jun: office@prettygateschools.co.uk

Breakfast Club – New Applicants

Dear Parent/Carer,

We run a successful Breakfast Club at school which starts at 7.45am daily. We provide breakfast for the children at a cost of £5.00 per child per day: in fine weather the children may play outside after eating. The club is staffed by PJS and PIS support staff and is based in the Junior School hall. The club ends at 8.40am, after which the children go directly to their classrooms. Infant school children are accompanied to their school. All children must be accompanied to the PJS main hall doors, and must be handed over to a responsible adult.

Please be aware that the office holds a list of allergens which your child may encounter at breakfast club – if you would like to see this list please ask at the school office.

In order to ensure that your child has a place, we operate a booking system. On a calendar monthly basis, you will be required to complete the booking form for the forthcoming month and return this to the PJS office with the appropriate payment. This booking form will be emailed to you – copies are also available on the website, and hard copies at the office. All payments must be made in advance of the booking period. Any child not booking & paying in advance will run the risk of being turned away on the day, as we have to ensure that we always have the correct staff to child ratio, and we must also observe the maximum number of children in the space available. If you wish to cancel a session which you have booked, you must advise the school office by 4pm the day before; otherwise no refund will be available (except in the case of absence through illness).

Our preferred method of payment is card payment. Alternatively, please make any cheques payable to Prettygate Junior School. We also accept cash, or Childcare Vouchers.

The club does not run on non-pupil days.

Regards,

Karen Mugford
Breakfast Club Administrator

Please complete & return to Prettygate Junior School Office

Name of child _____ Class _____

I am interested in registering my child for breakfast club – please send me the necessary paperwork.

Signed _____ (parent/guardian) Date _____

