



Charging and Remissions Policy

Staff consulted: March 2025

Ratified by the Governing Body: 3rd March 2025

Review Date: Spring 2027

PRETTYGATE INFANT AND JUNIOR SCHOOL
CHARGING AND REMISSIONS POLICY

Review bi-annually

School Dinners/Breakfast Club/After-school Club

Parents/guardians are expected to pay for school meals (if applicable), Breakfast Club and After School Club prior to making any bookings.

School Visits/Swimming (Junior School)

The school asks parents/guardians to make a voluntary contribution to cover the cost of any visits made in schooltime. No child is excluded from any visit because their parents/guardians are unwilling or unable to make a voluntary contribution but it is pointed out to parents/guardians that insufficient contributions may lead to the proposed visit being cancelled. The school meets the cost of taking teachers and children whose parents/guardians are unwilling or unable to pay.

Visitors to the school (e.g. theatre company)

Occasionally parents will be asked for a voluntary contribution towards the cost of specialist events taking place in the school, for example, theatre company during arts week.

Snack Time (Infant School)

Each term children in the Foundation stage classes have “snack time” with a drink of milk and a snack provided each day. Parents are asked to make a voluntary contribution of £15 a term towards this.

Music Tuition (Junior School)

Parents/guardians are expected to pay for the individual music lessons given by peripatetic music teachers. Reduced fees may be available by direct negotiation with the providers.

If the peripatetic music teacher fails to deliver the prescribed number of lessons, the missing lessons are provided the following term or the money is returned.

Breakages

Parents/guardians are asked to pay for the replacement or repair of items damaged by their child's misbehaviour.

Remissions

If a parent/guardian wishes to have a voluntary contribution returned when their child is unable to take part in a school visit the contribution is returned in the form of a cheque.

If the visit turns out to be less expensive than was envisaged the excess is divided by the number of voluntary contributors and the money returned.

If the visit is of more than one days duration (Junior School) a medical certificate may be required to satisfy the insurers.

If a child is withdrawn by the school, prior to the trip taking place eg for poor behaviour, a refund will be given.